

# Photo Release Form

School of Information Management and Systems (SIMS)  
University of California

## Purpose:

*Why are we taking this photo?*

As a part of the SIMS 202: Information Organization and Retrieval course we are doing a class project to depict life at SIMS and UC Berkeley using digital photos. We are learning about how to organize and retrieve photos using descriptions of them (e.g., your name, when and where we took the photo, etc.).

*How do we want to use it?*

We have two main goals in recording your photo with our descriptions: we would like to use them for *internal* purposes (class projects, teaching, research, and the SIMS internal Web Site) as well as for *external* purposes (SIMS external web site, research publications, and public presentations). We would very much appreciate your permission to use your photo with our descriptions for both purposes.

## Releases (please check all that apply):

- ☐ You may use my photo with your descriptions for internal SIMS purposes.
- ☐ You may use my photo with your descriptions for external SIMS purposes.

## Signature:

I have read the above description and give my consent for the use of my information as indicated above.

Printed Name: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Parental/Guardian Permissions (if applicable):

Printed Name: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have any question or concerns, please contact Vivien Petras ([vivienp@simms.berkeley.edu](mailto:vivienp@simms.berkeley.edu)).